



**MURIEL BOWSER**  
**MAYOR**

April 8, 2024

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, DC 20004

Dear Chairman Mendelson:

In accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and pursuant to D.C. Official Code § 47-2853.06(d), I am pleased to nominate the following individual:

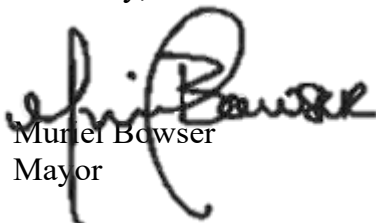
Ms. Tanya Lewis  
High Wood Drive, SE  
Washington, DC 20020  
(Ward 7)


for reappointment as an electrician licensed in the District member of the Board of Industrial Trades, for a term to end June 26, 2027.

Enclosed, you will find biographical information detailing the experience of the above-mentioned nominee, together with a proposed resolution to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of this nomination for confirmation. Please do not hesitate to contact me, or Steven Walker, Director, Mayor's Office of Talent and Appointments, should the Council require additional information.

Sincerely,

  
Muriel Bowser  
Mayor

  
Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To confirm the reappointment of Tanya Lewis to the Board of Industrial Trades.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this resolution may be cited as the “Board of Industrial Trades Tanya Lewis Confirmation Resolution of 2024”.

Sec. 2. The Council of the District of Columbia confirms the reappointment of:

Ms. Tanya Lewis  
High Wood Drive, SE  
Washington, DC 20020  
(Ward 7)

as an electrician licensed in the District member of the Board of Industrial Trades, established by D.C. Official Code § 47-2853.06(d), for a term to end June 26, 2027.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

## **TANYA D. LEWIS**

### **SUMMARY of QUALIFICATIONS**

Competent and skilled Master Electrician with over Thirty-Seven (37) years of experience as an electrician, Electrical Foreman, Estimator and Project Manager with The International Brotherhood of Electrical Workers (IBEW) Local #26. In addition, I am the first female Electrical Inspector, Electrical Supervisor with The District of Columbia Department of Consumer & Regulatory Affairs (DCRA), DC Boards & Commissions: I am the first female to serve on The Board of Industrial Trades, Certified College Electrical Adjunct Instructor. Service areas include government (Federal and State), serving as technical consultant/advisor, and Project Manager for Capital Renewal Projects. I am thoroughly knowledgeable in electrical theory, methodologies, application, systems, compliance officer code regulations and requirements. Abreast and knowledgeable in the National Electrical Code, ICC & IBC Codes, and the District of Columbia Building Codes; DCMR Titles 12 and 14. I am gifted and highly motivated driven manager with exceptional leadership, coaching, interpersonal, and communication skills. Customer service driven, and solutions oriented.

### **SCOPE OF EMPLOYMENT, EXPERTISE and ACCOMPLISHMENTS**

- **TRULITE Electrical Services, LLC**

**2007- Present**

President of the highly regarded TRULITE Electrical Services, LLC (TRULITE) – a firm started in 1998. By first listening closely to what my clients want to achieve, my firm have earned a reputation for outstanding customer service and cost-efficient solutions. In addition, on a yearly basis my company would perform a “SWAT Analysis” of TRULITE with the participation of TRULITE’S Staffing Team as a measuring vehicle to ensure success. I possess outstanding technical competence and exceptional interpersonal skills in operations and Project Management for Capital Projects have generated a long list of diverse – and prestigious –customers who are eager to provide references and/or endorse the quality of my work. A partial list includes The Deputy Mayor’s Office for Planning & Economic Development; District of Columbia Department of General Services; Wesley Theological Seminary, District of Columbia Housing Authority; District of Columbia Government Department of Consumer and Regulatory Affairs; District of Columbia Public Schools; The Bennett Group; Turner Construction; and District of Columbia Office of Unified Communications. I have successfully met the needs of government, commercial, and residential clients.

- **American University**

**Oct. 2016-May2020**

I currently serve as American University's Master Electrician, Compliance Manager and Electrical Inspector for Energy and Engineering and Electrical and Life Safety Department, I perform Electrical/Construction Inspections, supervise contractors, and provide technical oversight for the maintenance and operation of the university's Electrical and Fire Life Safety Systems to ensure safe, reliable and efficient service to campus and ensuring compliance implementing the university's Design and Construction Standards and all applicable codes and regulations.

I maintain associated permits and documentation demonstrating training and compliance. As Master Electrician, I also, provide technical education and guidance to inhouse electricians, alarm technician, and related contractors and produces training guides.

Prepares Daily Activity Reports of work progress, conditions with photos. I direct and manage recommendations and appropriate changes accordingly to ensure compliance and completion of projects within the allotted time constraints.

As Compliance Manager, I identify and investigate safety concerns if any, reliability and sustainability throughout the duration of projects.

**Housing Inspection Supervisor – District of Columbia Housing Authority-  
HUD 2006 to 2007**

- I supervised and oversaw the daily operations of the Housing Choice Voucher Program Inspections Department. My duties consist of analyzing work practices of the 10 Housing Inspectors I supervised during my tenure with the agency. Producing weekly and monthly reports of scheduled inspections to ensure inspection deadlines were being met within the time frame mandated by HUD Regulation. Conducted weekly standing team building staff meetings with inspectors to ensure uniformity of HUD Quality Standard Inspections. Conducted training sessions with staff; to assist with interpretation and use of the National Electrical Code, DCMR Titles 12 and 14 Codes in addition to the HUD Quality Standards Code.

**Chief Electrical Supervisor Inspector – District of Columbia Department of  
Consumer and Regulatory Affairs  
2002 - 2006**

- Oversaw the daily operations of the Electrical Inspections Branch and served as the department's electrical expert and technical advisor. As Electrical Manager, I implemented new innovative ideologies regarding budgetary constraints within the department. In addition, I was responsible for management analysis, system administration, personnel management, and organizational development. I analyzed and researched other jurisdictions keeping up with trends of other Electrical Inspections Industry standards and business practices. Developing long range work

plans and schedules for employees, assuring implementation of goals and objectives were in alignment with the Agency. Moreover, I planned the activities of the branch, assigned work schedules, and interpret Building Code Regulations and Standards; review Architectural Drawings assist contractors with revisions as deemed necessary to meet Building Code and Compliance Regulations. I analyzed existing work methods and work schedules to ensure maximum efficiency and effectiveness. I worked closely with Structural, Electrical and Plumbing Engineers. Read and review Blueprint and schematic Drawings of Construction, Plumbing, Mechanical and Electrical from begin to end of Construction Projects. Developed and implemented new standard operating procedures for the Electrical Inspections Department.

- Trained and developed staff to full capabilities.
- Makes determinations and prepares reports as to whether the provisions of the District of Columbia Electrical Code, the National Electrical Code, and other related regulations have been met.
- Conducted Quality Control Inspections of concealment and final inspections of permanent wiring prior to and after concealment to ensure that installation methods conform to current jurisdictional code.
- Establishes rapport and harmonious relationship with customers, suppliers, and building contractors. I was chosen to participate with the various District of Columbia Government Agencies for Team Inspections bridging gaps and cross-training of the agencies ensuring uniformity of policies and procedures.
- Coordinates inspection activities with local electric power supplier, Potomac Electric Power Company (PEPCO).
- Designed and implemented much needed safety measures and training in the handling of hazardous materials during electrical inspections.

**INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS (IBEW) LOCAL #26 1982-2002**

- Trainee
- 2 Year Resident Program Completions
- 4 Year Apprenticeship Program Completion
- Licensed Journeyman Electrician
- District of Columbia Master Electrician
- Electrical Forman
- Project Manager
- IBEW Electrical Instructor

## LICENSES and CERTIFICATIONS

NCCER Instructor Certification	2013-2018
Master Electrician, Washington, DC	1998-Pres.
Journeyman Electrician, Washington, DC	1997
Journeyman Electrician, Commonwealth of VA	1991
Certificate of Completion, Hazardous Materials Course	1991

## EDUCATION and SPECIALIZED TRAINING

Project Management PMP Certification Course	2019
Trinity Washington University	2012-2014
Graduate of Southeastern University with AS Degree, Business Management	2005-2007
Electrical Adjunct Instructor, Prince Georges Community College	2005-2017
Department of Homeland Security and Office for Domestic Preparedness, Threat and Risk Assessment Course, National Emergency Response and Rescue Training Center	2003-2006
Project Management at the Intermediate Level	1999-2002
Red Badge Certification, Radiological Control Area, Nuclear Power Containment at the Calvert Cliffs Nuclear Power Plant	1997
Level 4 IBM/Toshiba Clean Room Area Protocol	1996
National Electrical Code: Master's Exam Course	1994

## PROFESSIONAL AFFILIATIONS

Mayoral appointment as Electrical Member of the District of Columbia Board of Industrial Trades	June 2019
International Code Council Member (ICC & IBC)	2016
Member of the National Fire Protection Agency, Building Fire Safety Systems And Electrical Sections	2004-2016
Mayoral appointment as member of the District of Columbia Board of Industrial Trades	2003-2012

## HONORS and AWARDS

District of Columbia Board of Industrial Trades Certificate of Appreciation	June 2019
District of Columbia Board of Industrial Trades Certificate of Appreciation	2009-2012
Employee Certificate and Monetary Incentive Award for Outstanding Customer Service From the Office of the Director Dr. Patrick Canavan, Director of the Department of Consumer and Regulatory Affairs	2005
DCRA Certificate of Appreciation	2004



Executive Office of the Mayor – Mayor’s Office of Talent and Appointments  
John A. Wilson Building | 1350 Pennsylvania Avenue, Suite 600 | Washington, DC 20004

### **Tanya D. Lewis**



Ms. Tanya D. Lewis is a TRULITE Electrical Services, LLC President and Master Electrician and a current member of the Board of Industrial Trades.

Ms. Lewis possesses over 37 years of experience in the electrical industry. Ms. Lewis has built a strong reputation for cost-effective electrical solutions and outstanding customer service. In her current roles, Ms. Lewis leverages her technical competence and capital project management skills to service clients in the public and private sectors. Ms. Lewis is a former American University Master Electrician, Compliance Manager, and Electrical Inspector for the Energy and Engineering and the Electrical and Life Safety Department, where she ensured compliance in implementing the university’s Design and Construction Standards codes and regulations. Ms. Lewis previously served as the District of Columbia Housing Authority Housing Inspector Supervisor and the Department of Consumer and Regulatory Affairs Chief Electrical Supervisor Inspector. In addition, Ms. Lewis is the first woman to serve as Electrical Inspector and Electrical Supervisor with DCRA and on the Board of Industrial Trades.

A Ward 7 resident, Ms. Lewis earned an Associate Degree in Business Management from Southeastern University as well as a Project Management certification.



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Executive Office of Mayor Muriel Bowser



Office of the General Counsel to the Mayor

**To:** Tomas Talamante, Steve Walker  
**From:** Betsy Cavendish  
**Date:** March 29, 2024  
**Subject:** Legal sufficiency review of Resolutions nominating Shawn Ellis, Tanya Lewis, and LaVonne Woods as members of the Board of Industrial Trades

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**This is to Certify** that this office has reviewed the above-referenced resolutions and found them to be legally unobjectionable. If you have any questions in this regard, please do not hesitate to call Erika Satterlee, Deputy General Counsel, Executive Office of the Mayor, at 202-724-1303, or me at 202-724-7681.

A handwritten signature in cursive script that reads 'Elizabeth A. Cavendish'. The signature is written in black ink and is positioned above a horizontal line.

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Elizabeth A. (Betsy) Cavendish