

**HB231 ENROLLED**



1 HB231  
2 GXHN622-2  
3 By Representative Smith (N & P)  
4 RFD: Local Legislation  
5 First Read: 27-Feb-24



## HB231 Enrolled

1 Enrolled, An Act,

2 Relating to Chilton County; to authorize the sheriff  
3 to establish procedures for using a credit card or debit card  
4 to make purchases provided the proper procedures are followed.

5 BE IT ENACTED BY THE LEGISLATURE OF ALABAMA:

6 Section 1. (a) For purposes of this section, the  
7 following terms have the following meanings:

8 (1) CREDIT CARD. A line of credit issued by a domestic  
9 lender or credit card bank.

10 (2) DEBIT CARD. A card issued by a bank in relation to  
11 a checking or savings account authorized by law to be expended  
12 at the discretion of the Chilton County Sheriff's Office.

13 (b) To provide for convenience in making purchases of  
14 tangible personal property or services approved by the  
15 sheriff, the Sheriff of Chilton County may establish  
16 procedures to make certain purchases through the use of a  
17 credit card or debit card issued to the Chilton County  
18 Sheriff's Office.

19 (c) The sheriff shall adopt written policy and  
20 procedures governing the use of a credit card or debit card,  
21 which, at a minimum shall include each of the following:

22 (1) A monetary limit on the amount of any individual  
23 purchase which may be made with a credit card or debit card.

24 (2) A monetary limit on the total monthly amount that  
25 may be purchased with a credit card or debit card taking into  
26 consideration the monetary limit of the discretionary fund  
27 used.

28 (3) Procedures to ensure that the sheriff, or his or



## HB231 Enrolled

29 her designee, has sole access to any credit card or debit  
30 card, credit card or debit card numbers, access codes, or  
31 security codes.

32 (4) Procedures to keep accurate records of all  
33 purchases made with a credit card or debit card which shall be  
34 periodically reviewed during required audits.

35 (5) Procedures to ensure that all credit card or debit  
36 card bills are carefully reviewed by the sheriff each month to  
37 make sure that no unauthorized charges appear on the bill.

38 (6) Procedures to ensure that all credit card or debit  
39 card bills are paid in full on a timely basis each month to  
40 avoid service charges, late fees, or interest payments.

41 (d) The sheriff shall select a credit card or debit  
42 card provider or providers taking into consideration each of  
43 the following:

44 (1) Whether the credit card or debit card issuer  
45 requires an annual fee for using the card.

46 (2) Whether the credit card or debit card issuer offers  
47 rewards or rebates based upon purchases made using the  
48 account.

49 (3) The interest rates, service charges, finance  
50 charges, or late fees that will be assessed in the event a  
51 bill from the credit card or debit card issuer is paid late or  
52 the balance is not paid in full.

53 (4) Whether penalties or fees will be assessed against  
54 the sheriff in the event he or she decides to terminate the  
55 credit card or debit card.

56 (5) Any other consideration deemed relevant by the



## HB231 Enrolled

57 sheriff.

58 (e) In the event a credit card or debit card provides  
59 rewards or rebates based upon the use of the card, any rewards  
60 or rebates earned from the card or cards shall be deposited in  
61 the discretionary account of the Chilton County Sheriff's  
62 Office.

63 (f) The sole purpose of this section is to provide the  
64 Sheriff of Chilton County a more efficient method of making  
65 payment for authorized purchases of tangible property or  
66 services. Nothing in this section shall authorize the Sheriff  
67 of Chilton County to expend funds in excess of those otherwise  
68 validly appropriated under law. Nor shall anything in this  
69 section authorize the Sheriff of Chilton County to establish a  
70 debt of the Chilton County Commission.

71 Section 2. This act shall become effective June 1,  
72 2024.

