



ARIZONA HOUSE OF REPRESENTATIVES

Fifty-sixth Legislature
Second Regular Session

HB 2593: public records; time frame

Sponsor: Representative Carbone, LD 25
Committee on Government

Overview

Provides specific requirements relating to public records requests.

History

Public records and other matters transcribed or kept by a public officer must be open to inspection by any person at all times during office hours. Any person can request to examine or be furnished copies, printouts or photographs of any public record during regular office hours or can request that the public records custodian mail a copy of a public record that is not available on the public body's website. An entity that is subject to a public records request must provide the name, telephone number and email address of an employee or department that is authorized and able to provide the information requested. Within five business days, the designated employee or department must respond acknowledging receipt of the request ([A.R.S. § 39-121- § 39-171](#)).

Provisions

1. Applies outlined requirements relating to a public records request time frame. (Sec. 1)
2. Asserts that any entity that willfully or intentionally refuses to comply with the procedures for a public records request or otherwise acts in bad faith, shall receive a civil penalty of at least \$500 and at most \$5,000. (Sec. 1, 2)
3. Provides that when assessing a civil penalty for refusing to comply with a public records request, the aggravation or mitigation of the entity and previously assessed penalties for violations of public records request procedures must be considered. (Sec. 1, 2)
4. Stipulates that, within five business days after a public records request, a notification must be sent with the following information:
 - a) confirmation that the request has been received;
 - b) the name, telephone number and email address of the employee or department authorized and able to give out the requested information; and
 - c) the expected date the request will be processed. (Sec. 2)
5. Allows an entity to notify a requestor of a public record of the delay or denial of the request. (Sec. 2)
6. Makes technical and conforming changes. (Sec. 1, 2)

<input type="checkbox"/> Prop 105 (45 votes)	<input type="checkbox"/> Prop 108 (40 votes)	<input type="checkbox"/> Emergency (40 votes)	<input type="checkbox"/> Fiscal Note
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