



ARIZONA STATE SENATE
Fifty-Fifth Legislature, Second Regular Session

FACT SHEET FOR S.B. 1382

municipal employee assistance; notice

Purpose

Requires a city or town, on all applications for a permit, license or other authorization, to print a notice of the statutory requirement that a municipality include the contact information of an employee authorized to provide additional information about the communication.

Background

When a city or town sends a written communication to a person, the city or town must provide the name, telephone number and the email address of the employee who is authorized and able to provide information about the communication if the communication: 1) demands payment of a tax, fee penalty, fine or assessment; 2) denies an application for or a permit or license that is issued by a city or town; or 3) requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by a city or town. In addition, an employee who is authorized and able to provide information about the communication must reply within five business days of receiving the communication ([A.R.S. § 9-495](#)).

There is no anticipated fiscal impact to the state General Fund associated with this legislation.

Provisions

1. Requires a city or town, on all applications for a permit, license or other authorization issued by the city and town, to print a notice of the statutory requirement that a municipality provide the contact information of the employee who is authorized to provide information about a city or town's communication.
2. Becomes effective on the general effective date.

Prepared by Senate Research
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MH/MF/slp