



OFFICE OF THE  
SECRETARY  
2016 NOV 21 PM 1:33

MURIEL BOWSER  
MAYOR

NOV 21 2016

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
John A. Wilson Building  
1350 Pennsylvania Avenue, N.W., Suite 504  
Washington, D.C. 20004

Dear Chairman Mendelson:

Pursuant to D.C. Official Code § 2-352.02, enclosed for consideration by the Council of the District of Columbia is legislation to approve "Contract No. CW37842 Modification Approval and Payment Authorization Emergency Act of 2016" and the corresponding declaration resolution of 2016. The proposed modification M0003 will increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year One (1) of the Citywide DC Supply Contract No. CW37842 for Mission Oriented Business Integrated Services (MOBIS) with Tecknomic, LLC. This contract is an IDIQ procurement vehicle with the minimum amount of ten dollars (\$10.00) and a proposed maximum contract amount of ten million (\$10,000,000.00).

The ceiling amount of ten million dollars (\$10,000,000.00) will enable the District to have the flexibility to issue multiple orders for Mission Oriented Business Integrated Services (MOBIS) in a relatively short period of time. Task orders issued for Mission Oriented Business Integrated Services (MOBIS) against the DCSS shall follow prescribed District government procurement procedures. Under this schedule, the District guarantees a minimum order to each contractor in the amount of ten dollars (\$10.00) per year.


As always, I am available to discuss any questions you may have regarding the proposed modification. In order to facilitate a response to any questions you may have regarding this proposed modification, please have your staff contact Lauren Stephens, Public Information Officer and Legislative Liaison at 202-724-4982. I look forward to a favorable consideration of this agreement.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser".

Muriel Bowser

Enclosures

  
Chairman Phil Mendelson  
at the request of the Mayor

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A BILL

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IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To approve, on an emergency basis, Modification No. M0003 to District Contract of Supply Schedule (“DCSS”) Contract No. CW37842 with Tecknomic LLC for the provision of Mission Oriented Business Integrated Services (“MOBIS”).

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

That this act may be cited as the “Contract No. CW37842 Modification Approval and Payment Authorization Emergency Act of 2016.”

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51), and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), Modification No. M0003 to DCSS Contract No. CW37842 with Tecknomic LLC to continue to provide MOBIS services to the District, is approved and payment in the total amount of \$10,000,000.00 is authorized for services received and to be received under that Contract.

Sec. 3. The Council adopts the fiscal impact statement of the Budget Director as the fiscal impact statement required by section 4a of the General Legislative Procedures

1 Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C. Official Code § 1-  
2 301.47a).

3 Sec. 4. This act shall take effect following approval by the Mayor (or in the  
4 event of veto by the Mayor, action by the Council to override the veto), and shall remain  
5 in effect for no longer than 90 days, as provided for emergency acts of the Council of the  
6 District of Columbia in section 412(a) of the District of Columbia Home Rule Act,  
7 approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of Contracting and Procurement**



Pursuant to section 202(c) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c), the following contract summary is provided:

**COUNCIL CONTRACT SUMMARY**

(Standard, tipping, retroactive without changes, and multiyear)

- (A) **Contract Number:** CW37842
- Proposed Contractor:** Tecknomic, LLC
- Contract Amount (Base Period):** Minimum \$10.00  
Maximum \$950,000.00
- Unit and Method of Compensation:** Payment will be made on the completion of work for an individual delivery/task order.
- Term of Contract:** July 31, 2016 through July 30, 2017  
(Option Year One)
- Type of Contract:** Indefinite Delivery/Indefinite Quantity with payment based upon fixed-prices.
- Source Selection Method:** DC Supply Schedule (DCSS)

(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:

**Base Period Amount:** \$950,000.00

**Option Period 1 Amount:** \$10,000,000.00

**Explanation of difference from base period (if applicable):**

The proposed contract actions are to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year One (1).

**Option Period 2 Amount: \$10,000,000.00**

**Explanation of difference from base period (if applicable):**

The proposed contract actions are to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year Two (2).

**Option Period 3 Amount: \$10,000,000.00**

**Explanation of difference from base period (if applicable):**

The proposed contract actions are to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year Three (3).

**Option Period 4 Amount: \$10,000,000.00**

**Explanation of difference from base period (if applicable):**

The proposed contract actions are to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year Four (4).

**(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:**

The proposed contract actions are to increase the maximum contract amount from \$950,000.00 to \$10,000,000.00 for Option Year One (1) of the DC Supply Schedule (DCSS) Contract No. CW38765 with Tecknomic, LLC for Mission Oriented Business Integrated Services (MOBIS) for the period beginning July 31, 2016 through July 30, 2017 and not to exceed the contract amount \$10,000,000.00. This increase is based on past purchases to this contract and future increase projections allowing additional flexibility to the District.

The purpose of the District of Columbia Supply Schedule (DCSS) program is to serve as the primary contract action for all District agencies to acquire support for their recurring requirements. The Contract is for the provision of services under the Mission Oriented Business Integrated Services (MOBIS). This particular schedule is designed to provide a full range of quality management, business process reengineering, strategic and business planning, benchmarking, strategic sourcing, activity-based on costing, financial management analysis related to an improvement effort, statistical process control, surveys, individual and organizational assessments and evaluations, process improvements, process modeling and simulation, performance measurement, organizational design, change management, development of leadership/management skills, and training in improving customer services satisfaction.

The social and economic impact of the program is to allow Certified Business Enterprises (CBE's) the opportunity to conduct business with the District of Columbia, thus creating additional jobs for city residents.

In accordance with paragraph one (1) of the District of Columbia Supply Schedule Terms and Conditions (DCSS Terms); the District of Columbia receives a one percent (1%) discount based on the volume of services provided under the DCSS. This fee is based on the invoice amount and provides revenue to the District.

**(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:**

DCSS solicitations are open on a continuous basis. Solicitation No. DCSS-2006-R-918-00 for Mission Oriented Business Integrated Services (MOBIS) (Solicitation) was issued on February 3, 2006.

Tecknomic, LLC was selected for an award based on meeting the following requirements as outlined in the Solicitation.

- a. Accepting the DCSS Terms and Standard Contract Provisions for use with On-Line Solicitations and Purchase Orders only District of Columbia Government Supplies and Services Contracts, July 2010.
- b. Identifying and offering prices that are no greater than those of an identified Federal Supply Schedule that provides services or supplies consistent with the scope of the Solicitation.
- c. Submitting a minimum of three (3) satisfactory customer references demonstrating the contractor's ability to satisfactorily provide the services or products identified in the scope of the Solicitation.
- d. Submitting a written certification that all personnel proposed on individual task orders will meet the minimum education/experience requirements as stipulated in the federal contract being used to establish the contract pursuant to the Solicitation.

Tecknomic, LLC submitted its complete proposal/application on June 26, 2015. The application was reviewed and evaluated by the Office of Contracting and Procurement (OCP). After review and evaluation of the application, the Contracting Officer (CO) determined that Tecknomic, LLC had offered an appropriate multiple award schedule consistent with the scope of the Solicitation. OCP also established that the pricing proposed by Tecknomic, LLC was reasonable based on the Tecknomic, LLC offering of pricing at or below the respective federal contract pricing.

Contract No. CW37842 was awarded to Tecknomic, LLC on July 31, 2015.

**(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

There are no bid protests related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District.

**(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

Based on review of the application submitted, the CO determined through (Determinations and Finding for Contractor Responsibility) that the Tecknomic, LLC has the necessary organizational experience, technical skills, accounting and operational controls to provide the requirements of the contract.

Tecknomic, LLC has been providing the services to the District since 2003 and has maintained a favorable performance record.

**(G) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* (“Act”), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

Tecknomic, LLC does not have a subcontracting plan associated with this contract.

**(H) Performance standards and the expected outcome of the proposed contract:**

Tecknomic, LLC is required to provide various Mission Oriented Business Integrated Services on an as-needed basis to all District agencies. Tecknomic, LLC adopted Federal Supply Schedule Contract No. GS-23F-8049H and is required to provide services that are within the scope of work in Section 2 of the Contract.

In addition, prices offered are not higher than the prices set forth within the above mentioned schedule.

The MOBIS Schedule provides District agencies with competitive choices as sources for recurring requirements, reduces procurement lead time and increases the level of CBE utilization.

**(I) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

None

- (J) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The Agency Fiscal Officer has certified that funds for the minimum quantity of ten dollars (\$10.00) are available for FY2017 and that minimum-quantity funds for FY2018 have been budgeted by the agency. See Funding Certifications.

- (K) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The Attorney General for the District of Columbia has reviewed and approved the subject Contract for legal sufficiency. Tecknomic, LLC has no pending legal claims against the District. See Legal Sufficiency Memorandum.

- (L) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands report indicates Tecknomic, LLC is current with its District taxes.

- (M) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor is in compliance with tax obligations of the Department of Employment Services and the Office of Tax and Revenue.

The Contractor has certified that Tecknomic, LLC is in Compliance with federal tax requirements.

- (N) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended; D.C. Official Code § 2-218.01 *et seq.*:**

Tecknomic, LLC is currently a certified CBE; certification number No. LSD36464032019

- (O) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None

- (P) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**



Tecknomic, LLC is not listed on the Federal or District Excluded Parties List.

- (Q) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

There are no determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05.

- (R) Where the contract, and any amendments or modifications, if executed, will be made available online:**

OCP website located at [www.ocp.dc.gov](http://www.ocp.dc.gov).

- (S) Where the original solicitation, and any amendments or modifications, will be made available online:**

OCP website located at [www.ocp.dc.gov](http://www.ocp.dc.gov).



**Government of the District of Columbia**

## **CERTIFICATE OF CLEAN HANDS**

**TECKNOMIC  
1725 I ST NW STE 300  
WASHINGTON, DC 20006-2423**

**EIN : \*\*\*\*\*8876**

**As reported in the Citywide Clean Hands system, the above referenced individual or entity has no outstanding liability with the District of Columbia. As of the date herein, you have complied with the following official DC code and therefore are issued this Certificate of Clean Hands.**

**TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS AND FEES  
CHAPTER 28. GENERAL LICENSE LAW  
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT  
D.C. Code § 47-2862 (2006)  
§ 47-2862. Prohibition against issuance of license or permit.**

A handwritten signature in black ink, appearing to read 'Bobby Tucker', written over a horizontal line.

**Authorized By Bobby Tucker  
Chief Collection Division**

**Date: Thursday this 3rd day of November 2016 10:33 AM**

**Tracking#: 584875**


**This document is a certified, complete and true copy.**

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
GOVERNMENT OPERATIONS CLUSTER  
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



**MEMORANDUM**

**TO:** George Schutter, Chief Procurement Officer  
Office of Contracting and Procurement

**FROM:** Shilonda Wiggins   
Agency Fiscal Officer

**DATE:** October 12, 2016

**SUBJECT:** **Certification of Funding Availability for DCSS Contracts**  
Tecknomic, LLC CW37842  
Analytica –MOBIS CW47269

**PERIOD:** October 1, 2016 thru September 30, 2017

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This is to certify that the Office of Contracting and Procurement will request \$10,000.00 in its FY 2017 budget to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. There are approximately 200 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2017.

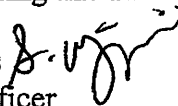
cc: Michael Bolden, Director of Financial Operations

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF FINANCIAL OFFICER  
GOVERNMENT OPERATIONS CLUSTER  
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



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Office of Contracting and Procurement

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Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2018.

cc: Michael Bolden, Director of Financial Operations

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE ATTORNEY GENERAL



KARL A. RACINE  
ATTORNEY GENERAL

LEGAL COUNSEL DIVISION

**MEMORANDUM**

**TO:** Talia Sassoon Cohen  
Assistant Attorney General  
Procurement Section, Commercial Division


**FROM:** Janet M. Robins  
Deputy Attorney General  
Legal Counsel Division

**DATE:** November 10, 2016

**SUBJECT:** Legal Sufficiency Review of Draft Legislation, the "Contract No. CW37842  
Modification Approval and Payment Authorization Emergency Act of 2016,"  
and Accompanying Emergency Declaration Resolution  
(AE-16-645)

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**This is to Certify that** this Office has reviewed the above-referenced bill and resolution and has found them to be legally sufficient. If you have questions regarding this certification, please do not hesitate to contact me at 724-5524.

  
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Janet M. Robins