

AN ACT

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To amend the Department of General Services Establishment Act of 2011 to require that the Department of General Services' Facilities Management Division ensure that the District of Columbia Public Schools' school-based staff receive annual training in how to use the Department of General Services' Computerized Maintenance Management System, provide District of Columbia Public Schools staff with automatic email notifications regarding status changes of work order requests in their facilities, and maintain an online mechanism for school-based staff to provide feedback on completed work order requests within 14 calendar days or for the completed request to be reviewed by a Department of General Services representative before being closed.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this act may be cited as the "Work Order Integrity Amendment Act of 2023".

Sec. 2. The Department of General Services Establishment Act of 2011, effective September 14, 2011 (D.C. Law 19-21; D.C. Official Code § 10-551.01 *et seq.*), is amended as follows:

(a) Section 1023(4) (D.C. Official Code § 10-551.02(4)) is amended as follows:

(1) Subparagraph (B) is amended by striking the phrase “; and” and inserting a semicolon in its place.

(2) Subparagraph (C) is amended by striking the semicolon and inserting the phrase “; and” in its place.

(3) A new subparagraph (D) is added to read as follows:

“(D) Providing the services to DCPS facilities outlined in section 1028f;”.

(b) A new section 1028f is added to read as follows:

“Sec. 1028f. DCPS facilities work order requests.

“(a) The Department’s Facilities Management Division shall:

“(1) Provide relevant DCPS school-based staff with training at least annually in how to enter, track, and manage work order requests in CMMS;

“(2) Ensure that relevant DCPS school-based staff receive automatic email notifications from CMMS regarding status changes for work order requests at the DCPS facility; and

“(3)(A) Create a mechanism to collect feedback from relevant DCPS school-based staff on whether a work order request has been completed to the DCPS facility’s satisfaction, which shall remain open for feedback for at least 14 calendar days from the date a work order request is deemed completed by the Department.

“(B)(i) If the relevant DCPS school-based staff’s feedback affirms that the work has been completed to their satisfaction, the Department may close the work order.

“(ii) If the relevant DCPS school-based staff indicates that the work has not been completed satisfactorily, the work order shall remain open and shall be timely re-completed by the Department to the relevant DCPS school-based staff’s satisfaction.

“(iii) If the DCPS school-based staff fails to provide feedback within the 14-calendar-day timeframe, is physically unable to review the work, or believes that they lack sufficient training to assess the work, a Department representative shall verify that the work order has been completed based on a review of available evidence before closing the work order request.

“(C) The Department shall keep records on the usage of the mechanism established by this paragraph and the number of instances in which a Department representative verified completed work.

“(b) For purposes of this section, the term:

“(1) “CMMS” means the Department’s Computerized Maintenance Management System.

“(2) “DCPS” means the District of Columbia Public Schools.

“(3) “Relevant DCPS school-based staff” means the principal, building foreman, or other school staff member designated by the principal of a District of Columbia Public Schools facility.”.

Sec. 3. Fiscal impact statement.

The Council adopts the fiscal impact statement in the committee report as the fiscal impact statement required by section 4a of the General Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C. Official Code § 1-301.47a).

Sec. 4. Effective date.

This act shall take effect following approval by the Mayor (or in the event of veto by the Mayor, action by the Council to override the veto), a 30-day period of congressional review as provided in section 602(c)(1) of the District of Columbia Home Rule Act, approved December

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24, 1973 (87 Stat. 813; D.C. Official Code § 1-206.02(c)(1)), and publication in the District of Columbia Register.

Chairman
Council of the District of Columbia

Mayor
District of Columbia