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OFFICE OF THE  
SECRETARY

VINCENT C. GRAY  
MAYOR

November 29, 2012

The Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
1350 Pennsylvania Avenue, N.W., Suite 402  
Washington, D.C. 20004

Dear Chairman Mendelson:

In accordance with section 305 of the Fiscal Year 2002 Budget Support Act of 2001, effective October 3, 2001 (D.C. Law 14-28; D.C. Official Code § 2-1374), which established the Commission on Asian and Pacific Islander Community Development ("Commission"), I am pleased to nominate the following persons for appointment:

Nicholas C. Lepham  
3706 Massachusetts Avenue, N.W.  
Washington, D.C. 20016  
(Ward 3)

as a public voting member of the Commission, replacing Tejpal Singh Chawla, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Laura Shin  
800 4<sup>th</sup> Street, S.W.  
Washington, D.C. 20024  
(Ward 6)

as a public voting member of the Commission, replacing Tina Ang, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Ramon P. Llamas  
1100 7<sup>th</sup> Street, N.E. #1  
Washington, D.C. 20002  
(Ward 6)

The Honorable Phil Mendelson  
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as a public voting member of the Commission, replacing Veronica Jung, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Eugene D. Kinlow  
5952 2<sup>nd</sup> Street, S.W.  
Washington, D.C. 20032  
(Ward 8)

as a public voting member of the Commission, replacing Matthew Finucane, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Ajay K. Ojha  
400 Massachusetts Avenue, N.W. #1221  
Washington, D.C. 20001  
(Ward 2)

as a public voting member of the Commission, replacing Ellen Yung-Fatah, to complete the remainder of an unexpired vacant term to end April 17, 2014; and

Simone E. Jacobson  
1445 Otis Place, N.W. #409  
Washington, D.C. 20010  
(Ward 1)

as a public voting member of the Commission, replacing Mary Chan, , to complete the remainder of an unexpired vacant term to end April 17, 2014; and

Dana Burgess  
2745 Arizona Avenue, N.W.  
Washington, D.C. 20016  
(Ward 3)

as a public voting member of the Commission, replacing Ameer Gopalani, , to complete the remainder of an unexpired vacant term to end April 17, 2014; and

Sapna D. Pandya  
1626 Oak Street, N.W.  
Washington, D.C. 20010  
(Ward 1)

The Honorable Phil Mendelson

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as a public voting member of the Commission, replacing Richard Tagle, to complete the remainder of an unexpired vacant term to end April 17, 2014.

Enclosed you will find all biographical information detailing the experience of the above-mentioned nominees, along with proposed resolutions to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of these nominations for confirmation. Please do not hesitate to contact me, or Darryl Gorman, Director, Office of Boards and Commissions, should the Council require additional information.


Sincerely,

A handwritten signature in black ink that reads "Vincent C. Gray". The signature is written in a cursive style with a large, sweeping "V" and a long, trailing "y".

Vincent C. Gray

Enclosures

VCG

  
Chairman Phil Mendelson  
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To confirm the appointment of Mr. Nicholas C. Lepham as a member of the Commission on Asian and Pacific Islander Community Development.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Commission on Asian and Pacific Islander Community Development Nicholas C. Lepham Confirmation Resolution of 2012".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Nicholas C. Lepham  
3706 Massachusetts Avenue, N.W.  
Washington, D.C. 20016  
(Ward 3)

as a public voting member of the Commission on Asian and Pacific Islander Community Development, established by section 305 of the Fiscal Year 2002 Budget Support Act of 2001, effective October 3, 2001 (D.C. Law 14-28; D.C. Official Code § 2-1374), replacing Tejpal Singh Chawla, to complete the remainder of an unexpired vacant term to end April 17, 2013.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

# NICHOLAS C. LEPHAM

3706 MASSACHUSETTS AVENUE NW, WASHINGTON, DC 20016

## WORK EXPERIENCE

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**CENTER FOR AMERICAN PROGRESS** – *Washington, DC*

May 2009 – PRESENT

Special Assistant for Administration

- Provides HR support processing thousands of job applications and training staff on administrative procedures
- Tracks internal employee data, orders office supplies, and develops programs affecting 300+ staff
- Compiles fact sheets and performs Asian American outreach for Progress 2050
- Writes and contributes on Asian American and Pacific Islander issues
- Assisted Maria Shriver's Report on A Woman's Nation researching women's issues and organizing meetings
- Assembled reports and wrote briefing memos for Shriver Report directors and CAP leadership

**ASIAN AMERICAN ACTION FUND** – *Washington, DC*

Sept 2010 – PRESENT

Chair and Co-Founder, AAA-Group Young Professional Board

- Oversees collaborative partnerships and political campaign decisions for the board
- Responsible for communications strategy including logo creation, branding and social media presence
- Co-Founded group which has grown to 8 board members, 4 committees and 150+ listserv members
- Organized 4 fundraisers, 3 phone-banks, 4 canvass outings, and translation services for 8 campaigns in the 2010 and 2011 election cycles

**KENTUCKY DEMOCRATIC PARTY** – *Covington, KY*

Jul 2008 – Nov 2008

Northern KY Field Director

- Directed campaign operations in 16 counties while managing 4 paid staff and voter database
- Managed office that produced 10,000 dials and 1,000 door knocks weekly as well as budget and inventory
- Coordinated outreach efforts with county parties and other campaigns while monitoring local media market

**HILLARY FOR PRESIDENT** – *Multiple Cities*

Nov 2007 – Jun 2008

Regional Field Director, Boston, MA --- Covington, KY --- Scranton, PA --- Peterborough, NH

- Directed efforts that resulted in winning all counties and municipalities under my jurisdiction
- Supervised 2 full-time paid staff, 8 unpaid interns and 146 volunteers while handling local media requests
- Arranged 4 surrogate events, 2 visits by Senator Clinton, and planned 3 county organizational meetings

Asian-American Outreach Coordinator, Houston, TX

- Co-managed the SW Houston office responsible for reaching out to the city's 103,000 APIA population
- Responsible for generating, translating, and distributing literature in four languages for the campaign
- Set up 4 President Clinton events, 2 Vietnamese radio interviews, trained 112 precinct captains

Native American and Rural Outreach Coordinator, Rapid City, SD

- Coordinated outreach efforts on West River reservations by distributing literature, outlining policies to tribal members and providing logistical support to events featuring Senator Clinton and President Clinton

## MEMBERSHIPS/INTERNSHIPS

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Member Organizations – National Organization of Vietnamese American Leaders, Women's Information Network, National Asian Pacific American Women's Forum, EMILY's List, AHA's Go Red for Women Campaign, Becky's Fund, Theta Chi Fraternity

Internships/Volunteering – Rebuild Joplin, Office of US Senator John Kerry, Office of MA Representative Mike Festa, Coalition to Restore Coastal Louisiana, Democratic National Convention Committee 2004

## EDUCATION/SKILLS

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**TUFTS UNIVERSITY, Medford, MA, Bachelor of Arts, Political Science**

May 2007

Foreign Language Skills – Proficient in Vietnamese, Spanish

Computer Skills – MS Office, New Media organizing, Votebuilder, database software, fundraising, 100 wpm typing

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Attorney General



Legal Counsel Division

**MEMORANDUM**

**TO:** Lolita S. Alston  
Director  
Office of Legislative Support

**FROM:** Janet M. Robins  
Deputy Attorney General  
Legal Counsel Division

**DATE:** November 27, 2012

**SUBJECT:** Legal Sufficiency Review of the "Nicholas Lephram Confirmation Resolution of 2012"  
(AE-11-568C)

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*This is to Certify that* this Office has reviewed the above-referenced resolution and that we have found it to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at 724-5524.

A handwritten signature in cursive script, reading "Janet M. Robins".

Janet M. Robins