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OFFICE OF THE
SECRETARY

VINCENT C. GRAY
MAYOR

November 29, 2012

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
1350 Pennsylvania Avenue, N.W., Suite 402
Washington, D.C. 20004

Dear Chairman Mendelson:

In accordance with section 305 of the Fiscal Year 2002 Budget Support Act of 2001, effective October 3, 2001 (D.C. Law 14-28; D.C. Official Code § 2-1374), which established the Commission on Asian and Pacific Islander Community Development ("Commission"), I am pleased to nominate the following persons for appointment:

Nicholas C. Lepham
3706 Massachusetts Avenue, N.W.
Washington, D.C. 20016
(Ward 3)

as a public voting member of the Commission, replacing Tejpal Singh Chawla, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Laura Shin
800 4th Street, S.W.
Washington, D.C. 20024
(Ward 6)

as a public voting member of the Commission, replacing Tina Ang, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Ramon P. Llamas
1100 7th Street, N.E. #1
Washington, D.C. 20002
(Ward 6)

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as a public voting member of the Commission, replacing Veronica Jung, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Eugene D. Kinlow
5952 2nd Street, S.W.
Washington, D.C. 20032
(Ward 8)

as a public voting member of the Commission, replacing Matthew Finucane, to complete the remainder of an unexpired vacant term to end April 17, 2013; and

Ajay K. Ojha
400 Massachusetts Avenue, N.W. #1221
Washington, D.C. 20001
(Ward 2)

as a public voting member of the Commission, replacing Ellen Yung-Fatah, to complete the remainder of an unexpired vacant term to end April 17, 2014; and

Simone E. Jacobson
1445 Otis Place, N.W. #409
Washington, D.C. 20010
(Ward 1)

as a public voting member of the Commission, replacing Mary Chan, , to complete the remainder of an unexpired vacant term to end April 17, 2014; and

Dana Burgess
2745 Arizona Avenue, N.W.
Washington, D.C. 20016
(Ward 3)

as a public voting member of the Commission, replacing Ameer Gopalani, , to complete the remainder of an unexpired vacant term to end April 17, 2014; and

Sapna D. Pandya
1626 Oak Street, N.W.
Washington, D.C. 20010
(Ward 1)

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as a public voting member of the Commission, replacing Richard Tagle, to complete the remainder of an unexpired vacant term to end April 17, 2014.

Enclosed you will find all biographical information detailing the experience of the above-mentioned nominees, along with proposed resolutions to assist the Council during the confirmation process.

I would appreciate the Council's earliest consideration of these nominations for confirmation. Please do not hesitate to contact me, or Darryl Gorman, Director, Office of Boards and Commissions, should the Council require additional information.

Sincerely,

A handwritten signature in black ink that reads "Vincent C. Gray". The signature is written in a cursive style with a large, sweeping "V" and a long, trailing "y".

Vincent C. Gray

Enclosures

VCG



Chairman Phil Mendelson
at the request of the Mayor

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To confirm the appointment of Ms. Laura Shin as a member of the Commission on Asian and Pacific Islander Community Development.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this resolution may be cited as the "Commission on Asian and Pacific Islander Community Development Laura Shin Confirmation Resolution of 2012".

Sec. 2. The Council of the District of Columbia confirms the appointment of:

Laura Shin
800 4th Street, S.W.
Washington, D.C. 20024
(Ward 6)

as a public voting member of the Commission on Asian and Pacific Islander Community Development, established by section 305 of the Fiscal Year 2002 Budget Support Act of 2001, effective October 3, 2001 (D.C. Law 14-28; D.C. Official Code § 2-1374), replacing Tina Ang, to complete the remainder of an unexpired vacant term to end April 17, 2013.

Sec. 3. The Council of the District of Columbia shall transmit a copy of this resolution, upon its adoption, to the nominee and to the Office of the Mayor.

Sec. 4. This resolution shall take effect immediately.

LAURA S. SHIN

800 4th St. SW S223
Washington D.C. 20024

EXPERIENCE

U.S. Department of Homeland Security, Washington D.C.

Attorney Advisor, General Law Department/Appropriations and Fiscal Law, November 2009 – Present

Advise the CFO's Office, a division that oversees DHS components and manages over \$4 billion annually in federal assistance funding for grant programs ranging from cybersecurity to citizenship education projects; provide legal advice on Homeland Security legislation, appropriations acts, and internal agency delegations; lead the grants practice group for DHS component counsel attorneys; advise on policy for grants management at DHS, review audit risk management plans and assistance related regulations; and review agency correspondence, reports and responses to Congressional Homeland Security Appropriations Committee requests.

Office of Mayor Antonio R. Villaraigosa, Los Angeles, California

Grants Director, Homeland Security and Public Safety Department, July 2007 – October 2009

Managed staff, hiring and operations in the grants unit which administered over \$350 million in federal and state funds for gang reduction programs and homeland security projects; was responsible for the strategic planning, development and securing of DHS and DOJ grant funding; maintained strong relationships with numerous federal, state and local government stakeholders; represented the Mayor's Office in City Council on grant related matters; worked with the Mayor's Office of Intergovernmental Affairs on grant related matters; and was responsible for managing any grant related audits.

Office of Mayor Antonio R. Villaraigosa, Los Angeles, California

Contract Specialist, Homeland Security and Public Safety Department, September 2005 – June 2007

Managed multi-million dollar city procurements and contracts using federal grant monies; drafted and reviewed request for proposals; conducted bidders' conferences; drafted and negotiated contracts; monitored and reviewed invoices for contract compliance; created systems and policies for the compliance department; researched City grant ordinances, grantor guidelines, and federal statute compliance issues; drafted and reviewed City Council reports; monitored City Council transmittals; and managed interns.

Los Angeles Unified School District, Patrick Henry Middle School, Granada Hills, California

English Literature/English Language Teacher, September 1998 – June 2001

Created writing and reading curriculum and strategies for English students; planned phonics, vocabulary, and grammar curriculum; and instructed and managed 150 students on a daily basis.

Professional Affiliations

South West Neighborhood Assembly, Board Member
Korean Americans for Obama, National Coordinator
DC Democratic AAPI Caucus, Member
Federal Bar Association, Grants Committee Member
Asian Pacific American Bar Association, Washington D.C., Member
National Asian Pacific American Bar Association, Member

ADMITTED

State Bar of California, June 2005
U.S. District Court, Central District, June 2005

EDUCATION

Southwestern University School of Law, Los Angeles, California
Juris Doctor, May 2004

University of California, San Diego, California
Teacher Education Program
Teaching Credential, English, June 1997

University of California, San Diego, California
Bachelor of Arts, English Literature, June 1996

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Attorney General



Legal Counsel Division

MEMORANDUM

TO: Lolita S. Alston
Director
Office of Legislative Support

FROM: Janet M. Robins
Deputy Attorney General
Legal Counsel Division

DATE: November 27, 2012

SUBJECT: Legal Sufficiency Review of the "Laura Shin Confirmation Resolution of 2012"
(AE-11-568D)

This is to Certify that this Office has reviewed the above-referenced resolution and that we have found it to be legally sufficient. If you have any questions in this regard, please do not hesitate to call me at 724-5524.

Janet M. Robins