



2018 MAY 18 PM 12:03
OFFICE OF THE
SECRETARY

Ronald F. Mason, Jr.
President

May 18, 2018

The Honorable Phil Mendelson
Chairperson Council of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

Pursuant to D.C. Official Code § 1-204.51(b), the University of the District of Columbia (UDC) hereby submits to the Council of the District of Columbia for the active review and approval of the attached proposed emergency legislation, "Change Order Nos.1-4 to Contract No. GF-2015-C-0035 Approval and Payment Authorization Emergency Act of 2018" and corresponding emergency declaration resolution regarding Change Order Nos. 1-4 to Contract No. GF-2015-C-0035 (the "Contract") with Motir Services Inc. (the "Contractor") for Janitorial Services.

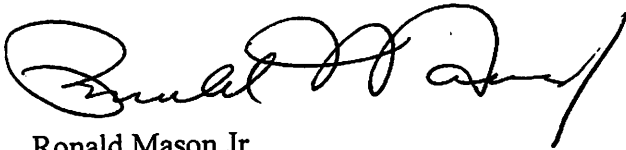
The underlying Contract, which was previously approved by Council as CA 21-527 on October 27, 2016, authorized the Contractor to provide Janitorial Services to the University of the District of Columbia Campus Wide. "Change Order Nos.1-4 to Contract No. GF-2015-C-0035 Approval and Payment for corresponding Emergency Declaration Resolution of 2018" for the continuation of Janitorial Services for the Council of the District of Columbia's review and approval. If approved, Modifications No.s 1-4 will authorize Motir Services Inc. to continue providing janitorial services to all of the University of the District of Columbia campuses in accordance with the option year clause within the contract.

The original Contract in the amount of \$2,620,422 for the base year was issued by the University of the District of Columbia on November 14, 2016. Modification 1-3, which exercised partial options to extend the period of performance in the total amount of \$1,410,840.41 has been executed. The value of proposed Modification No. 4 is \$1,471,623.65 and will increase the aggregate value of the contract to \$2,882,464.06; thus, Council approval is required. The period of performance for additional work under these Modifications is from November 14, 2017 to November 13, 2018. The University Chief Financial Officer has certified that funding is available and budgeted for FY2018.

The Honorable Phil Mendelson
Page 2

As always, I am available to discuss any questions you may have regarding this proposed contract. In order to facilitate a response to any questions you may have regarding this proposed contract, please have your staff contact Mrs. Mary Ann Harris, our Director of the Office of Strategic Sourcing and Procurement on 202-274-5426. I look forward to your favorable consideration of the contract action proposed.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Mason Jr.", written in a cursive style.

Ronald Mason Jr.
President

Enclosures



Chairman Phil Mendelson
at the request of the University of the District of
Columbia

A PROPOSED RESOLUTION

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To declare the existing of an emergency with respect to the need to approve the exercise of Option Number One to District of Columbia Contract No. GF-2015-C-0035 with Motir Services Inc., in the amount of \$2,882,464.06 for the continuation of Janitorial Services from November 14, 2017 through November 13, 2018, pursuant to the contract's option year clause.

RESOLVED, BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, that this resolution may be cited as the "Change Order Nos. 1-4 to Contract No. GF-2015-C-0035 Approval and Payment Authorization Emergency Declaration Resolution of 2018."

Sec. 2. Pursuant to § 1-204.51(b) (2) (A), of the D.C. Official Code, the Council approves the Option Number One to the University of the District of Columbia for Contract No. GF-2015-C-0035 with Motir Services, Inc., for the continuation of Janitorial Services Campus wide, which was previously approved by the Council as CA 21-527 on October 27, 2016.

Sec. 3. Fiscal Impact Statement.

The Council adopts the fiscal impact statement in the Committee report as the Fiscal Impact Statement required by section 602(c)(3) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 813; D.C. Official Code §1-206.02(c)(3)).

Sec. 4. The Secretary of the Council shall transmit a copy of this resolution, upon its adoption, to the University of the District of Columbia President and the Mayor.

Sec. 5. This resolution shall take effect immediately.