

HOUSE BILL 1040

P4

4r2750
CF SB 879

By: **Delegates M. Washington, Gaines, Guzzone, Proctor, Rosenberg, and Zucker**

Introduced and read first time: February 6, 2014

Assigned to: Appropriations

A BILL ENTITLED

1 AN ACT concerning

2 **State Personnel – Disciplinary Appeal and Grievance Procedure Documents**
3 **– Electronic Transmission**

4 FOR the purpose of authorizing the electronic transmission of certain disciplinary
5 appeal documents and decisions to certain appointing authorities, exclusive
6 representatives, and employees; requiring the Secretary of Budget and
7 Management to make certain forms for initiating and processing grievances
8 available on the Department of Budget and Management’s Web site;
9 authorizing the electronic transmission of certain copies of certain grievances
10 and dispositions; and generally relating to electronic transmission of
11 disciplinary appeal and grievance procedure documents.

12 BY adding to

13 Article – State Personnel and Pensions
14 Section 11–103(e)
15 Annotated Code of Maryland
16 (2009 Replacement Volume and 2013 Supplement)

17 BY repealing and reenacting, with amendments,

18 Article – State Personnel and Pensions
19 Section 12–108 and 12–403
20 Annotated Code of Maryland
21 (2009 Replacement Volume and 2013 Supplement)

22 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF
23 MARYLAND, That the Laws of Maryland read as follows:

24 **Article – State Personnel and Pensions**

25 11–103.

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 **(E) ALL WRITTEN APPEAL DOCUMENTS AND ALL DECISIONS RENDERED**
2 **UNDER THIS SUBTITLE MAY BE TRANSMITTED ELECTRONICALLY TO THE**
3 **APPOINTING AUTHORITY, THE EXCLUSIVE REPRESENTATIVE OF THE**
4 **EMPLOYEE, AND THE EMPLOYEE.**

5 12-108.

6 The Secretary shall:

7 **(1) provide for forms for initiating and processing grievances; AND**

8 **(2) MAKE THE FORMS AVAILABLE ON THE DEPARTMENT'S WEB**
9 **SITE.**

10 12-403.

11 **(A) On conclusion of each step of a grievance proceeding, a copy of the**
12 **grievance and its disposition shall be given to the grievant and the grievant's**
13 **representative.**

14 **(B) A COPY OF THE GRIEVANCE AND DISPOSITION REQUIRED TO BE**
15 **PROVIDED UNDER SUBSECTION (A) OF THIS SECTION MAY BE TRANSMITTED**
16 **ELECTRONICALLY.**

17 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
18 October 1, 2014.