#### FIRST REGULAR SESSION

# SENATE BILL NO. 224

#### 100TH GENERAL ASSEMBLY

INTRODUCED BY SENATOR LUETKEMEYER.

Pre-filed January 7, 2019, and ordered printed.

0633S.05I

ADRIANE D. CROUSE, Secretary.

## AN ACT

To amend supreme court rules 56.01, 57.01, 57.03, 57.04, and 59.01, for the purposes of making certain rules relating to discovery more consistent with the Federal Rules of Civil Procedure.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Supreme court rules 56.01, 57.01, 57.03, 57.04, and 59.01, are amended, to read as follows:

56.01. General Provisions Governing Discovery

- 2 (a) Discovery Methods. Parties may obtain discovery by one or more of
- 3 the following methods: depositions upon oral examination or written questions;
- 4 written interrogatories; production of documents or things or permission to enter
- 5 upon land or other property, for inspection and other purposes; physical and
- 6 mental examinations; and requests for admission.
- 7 (b) Scope of Discovery. Unless otherwise limited by order of the court in
- 8 accordance with these rules, the scope of discovery is as follows:
- 9 (1) In General. Parties may obtain discovery regarding any matter, not
- 10 privileged, that is relevant to the subject matter involved in the pending action,
- 11 whether it relates to the claim or defense of the party seeking discovery or to the
- 12 claim or defense of any other party, including the existence, description, nature,
- 13 custody, condition and location of any books, documents or other tangible things
- 14 and the identity and location of persons having knowledge of any discoverable
- 15 matter, provided the discovery is proportional to the needs of the case
- 16 considering the importance of the issues at stake in the action, the
- 17 amount in controversy, the parties' relative access to relevant
- information, the parties' resources, the importance of the discovery in

EXPLANATION—Matter enclosed in bold-faced brackets [thus] in this bill is not enacted and is intended to be omitted in the law.

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19 resolving the issues, and whether the burden or expenses of the 20 proposed discovery outweighs its likely benefit.

It is not ground for objection that the information sought will be 22 inadmissible at the trial if the information sought appears reasonably calculated to lead to the discovery of admissible evidence.

24 The party seeking discovery shall bear the burden of establishing relevance. 25

- (2) Insurance Agreements. A party may obtain discovery of the existence and contents, including production of the policy and declaration page, of any insurance agreement under which any person carrying on an insurance business may be liable to satisfy part or all of a judgment that may be entered in the action or to indemnify or reimburse for payments made to satisfy the judgment. Information concerning the insurance agreement is not by reason of disclosure admissible in evidence at trial. For purposes of this Rule 56.01(b)(2), an application for insurance shall not be treated as part of an insurance agreement.
- 35 (3) Trial Preparation: Materials. Subject to the provisions of Rule 56.01(b)(4), a party may obtain discovery of documents and tangible things 36 otherwise discoverable under Rule 56.01(b)(1) and prepared in anticipation of 37 litigation or for trial by or for another party or by or for that other party's representative, including an attorney, consultant, surety, indemnitor, insurer, or 39 agent, only upon a showing that the party seeking discovery has substantial need 40 41 of the materials in the preparation of the case and that the adverse party is 42 unable without undue hardship to obtain the substantial equivalent of the materials by other means. In ordering discovery of such materials when the 43 required showing has been made, the court shall protect against disclosure of the 44 mental impressions, conclusions, opinions, or legal theories of an attorney or other representative of a party concerning the litigation.

A party may obtain without the required showing a statement concerning the action or its subject matter previously made by that party. For purposes of this paragraph, a statement previously made is: (a) a written statement signed or otherwise adopted or approved by the person making it, or (b) a stenographic, mechanical, electrical, audio, video, motion picture or other recording, or a transcription thereof, of the party or of a statement made by the party and contemporaneously recorded.

(4) Trial Preparation: Experts. Discovery of facts known and opinions

held by experts, otherwise discoverable under the provisions of Rule 56.01(b)(1) and acquired or developed in anticipation of litigation or for trial, may be obtained [only] as follows:

- (A) A party may through interrogatories require any other party to identify each person whom the other party expects to call as an expert witness at trial by providing such expert's name, address, occupation, place of employment [and qualifications to give an opinion, or if such information is available on the expert's curriculum vitae, such curriculum vitae may be attached to the interrogatory answers as a full response to such interrogatory], and to state the general nature of the subject matter on which the expert is expected to testify, and the expert's hourly deposition fee.
- (B) A party may discover by a deposition the facts and opinions to which the expert is expected to testify. Unless manifest injustice would result, the court shall require that the party seeking discovery from an expert pay the expert a reasonable hourly fee for the time such expert is deposed.
- (C) Any interrogatory identifying a party as an expert witness shall be accompanied by a written report, prepared and signed by the witness, if the witness is one retained or specially employed to provide expert testimony in the case or one whose duties as the party's employee regularly involve giving expert testimony. A party must make this disclosure at the times and in the sequence that the court orders. Absent a stipulation or a court order, the disclosures shall be made at least 90 days before the date set for trial or for the case to be ready for trial, or, if the evidence is intended solely to contradict or rebut evidence on the same subject matter identified by another party, within 30 days after the other party's disclosure. The report must contain:
- 82 (i) a complete statement of all opinions the witness will express 83 and the basis and reasons for them;
  - (ii) the facts or data considered by the witness in forming them;
  - (iii) any exhibits that will be used to summarize or support them;
  - (iv) the witness's qualifications, including a list of all publications authored in the previous 10 years;
  - (v) a list of all other cases in which, during the previous 4 years, the witness testified as an expert at trial or by deposition; and
    - (vi) a statement of the compensation to be paid for

## 91 the study and testimony in the case.

- 92 (5) Trial Preparations: Non-retained Experts. A party, through interrogatories, may require any other party to identify each non-retained expert 93 witness, including a party, whom the other party expects to call at trial who may 94provide expert witness opinion testimony by providing the expert's name, address, 95 and field of expertise. For the purpose of this Rule 56.01(b)(5), an expert witness 96 is a witness qualified as an expert by knowledge, experience, training, or 97 education giving testimony relative to scientific, technical or other specialized 98 knowledge that will assist the trier of fact to understand the evidence. Discovery 99 of the facts known and opinions held by such an expert shall be discoverable in 100 101 the same manner as for lay witnesses.
- 102 (6) Approved Interrogatories and Request for Production. A circuit court
  103 by local court rule may promulgate 'approved' interrogatories and requests for
  104 production for use in specified types of litigation. Each such approved
  105 interrogatory and request for production submitted to a party shall be
  106 denominated as having been approved by reference to the local court rule and
  107 paragraph number containing the interrogatory or request for production.
- 108 (c) Protective Orders. Upon motion by a party or by the person from 109 whom discovery is sought, and for good cause shown, the court may make any 110 order which justice requires to protect a party or person from annoyance, 111 embarrassment, oppression, or undue burden or expense, including one or more 112 of the following:
  - (1) that the discovery not be had;

- 114 (2) that the discovery may be had only on specified terms and conditions, 115 including a designation of the time or place;
- 116 (3) that the discovery may be had only by a method of discovery other 117 than that selected by the party seeking discovery;
- 118 (4) that certain matters not be inquired into, or that the scope of the 119 discovery be limited to certain matters;
- 120 (5) that discovery be conducted with no one present except persons 121 designated by the court;
- 122 (6) that a deposition after being sealed be opened only by order of the 123 court;
- 124 (7) that a trade secret or other confidential research, development, or 125 commercial information not be disclosed or be disclosed only in a designated way;
- 126 (8) that the parties simultaneously file specified documents or information

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127 enclosed in sealed envelopes to be opened as directed by the court.

If a motion for a protective order is denied in whole or in part, the court may, on such terms and conditions as are just, order that any party or person 129 provide or permit discovery. The provisions of Rule 61.01 apply to the award of expenses incurred in relation to the motion.

- (d) Sequence and Timing of Discovery. Unless the court upon motion, for the convenience of parties and witnesses and in the interests of justice, orders otherwise, methods of discovery may be used in any sequence and the fact that a party is conducting discovery, whether by deposition or otherwise, shall not operate to delay any other party's discovery.
- (e) Supplementation of Responses. A party is under a duty seasonably to amend a prior response to an interrogatory, request for production, or request for admission if the party learns that the response is in some material respect incomplete or incorrect and if the additional or corrective information has not otherwise been made known to the other parties during the discovery process or in writing.
- 143 (f) Stipulations Regarding Discovery Procedure. Unless the court orders 144 otherwise, the parties may by written stipulation (1) provide that depositions may 145 be taken before any person at any time or place, upon any notice, and in any 146 manner and when so taken may be used like other depositions, and (2) modify the 147 procedures provided by these Rules for other methods of discovery. Any stipulation under subdivision (2) shall be filed. 148

### 57.01. Interrogatories to Parties

- 2 (a) Scope. Unless otherwise stipulated or ordered by the court, 3 any party may serve upon any other party no more than 30 written interrogatories, including all discrete subparts. Interrogatories may relate to any matter that can be inquired into under Rule 56.01. An interrogatory otherwise proper is not necessarily objectionable merely because an answer to the interrogatory involves an opinion or contention that relates to fact or the application of law to fact, but the court may order that such an interrogatory need not be answered until after designated discovery has been completed or until a 10 pretrial conference or other later time.
- 11 (b) Issuance.
- 12 (1) Form. Interrogatories shall be in consecutively numbered 13 paragraphs. The title shall identify the party to whom they are directed and state the number of the set of interrogatories directed to that party. 14

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15 (2) When Interrogatories May be Served. Without leave of court, 16 interrogatories may be served on:

- (A) A plaintiff after commencement of the action, and
- 18 (B) Any other party with or after the party was served with process, 19 entered an appearance, or filed a pleading.
- 20 (3) Service. Copies of the interrogatories shall be served on all parties not 21 in default. The party issuing the interrogatories shall also provide each 22 answering party an electronic copy, in a commonly used medium such as a 23 diskette, CD-ROM or as an e-mail attachment, in a format that can be read by 24 most commonly used word processing programs, such as Word for Windows or 25 WordPerfect 5.x or higher. In addition to the information normally in a 26 certificate of service, the certificate of service shall also state:
- 27 (A) The name of each party who is to respond to the interrogatories;
- 28 (B) The number of the set of interrogatories,
- 29 (C) The format of the electronic copy and the medium used to transmit the 30 electronic copy to the responding party.
- At the time of service, a certificate of service, but not the interrogatories, 32 shall be filed with the court as provided in Rule 57.01(d).
- 33 (c) Response. The interrogatories shall be answered by each party to 34 whom they are directed. If they are directed to a public or private corporation, 35 limited liability company, partnership, association or governmental agency, they 36 shall be answered by an officer or agent. The party answering the interrogatories 37 shall furnish such information as is available to the party.
- 38 (1) When the Response is Due. Responses shall be served within 30 days 39 after the service of the interrogatories. A defendant, however, shall not be 40 required to respond to interrogatories before the expiration of 45 days after the 41 earlier of:
- 42 (A) The date the defendant enters an appearance, or
- 43 (B) The date the defendant is served with process.
- The court may allow a shorter or longer time.
- 45 (2) Form. The title of the response shall identify the responding party
  46 and the number of the set of interrogatories. The response to the interrogatories
  47 shall quote each interrogatory, including its original paragraph number, and
  48 immediately thereunder state the answer or all reasons for not completely
  49 answering the interrogatory, including privileges, the work product doctrine and
  50 objections.

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- 51 (3) Objections and Privileges. If information is withheld because of an objection, then each reason for the objection shall be stated. If a privilege or the work product doctrine is asserted as a reason for withholding information, then without revealing the protected information, the objecting party shall state information that will permit others to assess the applicability of the privilege or work product doctrine.
- 57 (4) Option to Produce Business Records. If the answer to an interrogatory 58 may be derived or ascertained from:
- 59 (A) The business records of the party upon whom the interrogatory has 60 been served, or
  - (B) An examination, audit or inspection of such business records, or
- 62 (C) A compilation, abstract or summary based thereon,
  - and the burden of deriving or ascertaining the answer is substantially the same for the party serving the interrogatory as for the party served, it is a sufficient answer to such interrogatory to specify the records from which the answer may be derived or ascertained and to afford to the party serving the interrogatory reasonable opportunity to examine, audit or inspect such records and to make copies, compilations, abstracts or summaries.
  - (5) Signing. Answers shall be signed under oath by the person making them. Objections shall be signed by the attorney making them or by the self-represented party.
  - (6) Service. The party to whom the interrogatories were directed shall serve a signed original of the answers and objections, if any, on the party that issued the interrogatories and a copy on all parties not in default. The certificate of service shall state the name of the party who issued the interrogatories and the number of the set of interrogatories.
- At the time of service, a certificate of service, but not the response, shall be filed with the court as provided in Rule 57.01(d).
- (d) Filing. Interrogatories and answers under this Rule 57.01 shall not be filed with the court except upon court order or contemporaneously with a motion placing the interrogatories in issue. However, both when the interrogatories and answers are served, the party serving them shall file with the court a certificate of service.
- The certificate shall show the caption of the case, the name of the party served, the date and manner of service, the designation of the document, e.g., first interrogatories or answers to second interrogatories, and the signature of the

serving party or attorney. The answers bearing the original signature of the 87

- party answering the interrogatories shall be served on the party submitting the
- interrogatories, who shall be the custodian thereof until the entire case is finally 89
- 90 disposed.

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- 91 Copies of interrogatory answers may be used in all court proceedings to
- the same extent the original answers may be used. 92
- 93 (e) Enforcement. The party submitting the interrogatory may move for an order under Rule 61.01(b) with respect to any objection to or other failure to 94answer an interrogatory. 95
- (f) Use at Trial. Interrogatory answers may be used to the extent 96 permitted by the rules of evidence.
  - 57.03. Depositions Upon Oral Examination
  - (a) When Depositions May Be Taken.
  - 3 (1) After commencement of the action, any party may take the testimony of any person, including a party, by deposition upon oral examination without leave of court, except as specified in subdivision (2) of this subsection. The attendance of witnesses may be compelled by subpoena as provided in Rule 57.09.
    - (2) Leave of court, granted with or without notice, must be obtained only if [the plaintiff seeks to take a deposition prior to the expiration of 30 days after service of the summons and petition upon any defendant, except that leave is not required if a defendant has served a notice of taking deposition or otherwise sought discovery. The attendance of witnesses may be compelled by subpoena as provided in Rule 57.09. The attendance of a party is compelled by notice as provided in subdivision (b) of this Rule. The deposition of a person confined in prison may be taken only by leave of court on such terms as the court describes]:
      - (A) the parties have not stipulated to the deposition and:
- (i) the deposition would result in more than 10 depositions being taken under this rule or Rule 57.04 by the plaintiffs, or by the 18 defendants, or by the third-party defendants;
  - (ii) the deponent has already been deposed in the case; or
  - (iii) the plaintiff seeks to take a deposition prior to the expiration of 30 days after service of the summons and petition upon any defendant, except that leave is not required if a defendant has served a notice of taking deposition or otherwise sought discovery; or
- 25 (B) the deponent is confined in prison.

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26 (b) Notice of Examination: General Requirements; Special Notice; 27 Production of Documents and Things; Deposition of Organization.

28 (1) A party desiring to take the deposition of any person upon oral 29 examination shall give not less than seven days notice in writing to every other 30 party to the action and to a non-party deponent.

The notice shall state the time and place for taking the deposition and the name and address of each person to be examined, if known. If the name is not known, a general description sufficient to identify the person or the particular class or group to which the person belongs shall be stated.

If a subpoena duces tecum is to be served on the person to be examined, the designation of the materials to be produced as set forth in the subpoena shall be attached to or included in the notice.

A party may attend a deposition by telephone.

- 39 (2) The court may for cause shown enlarge or shorten the time for taking 40 the deposition.
- 41 (3) The notice to a party deponent may be accompanied by a request made 42 in compliance with Rule 58.01 for the production of documents and tangible 43 things at the taking of the deposition. The procedure of Rule 58.01 shall apply 44 to the request.
- (4) A party may in the notice and in a subpoena name as the deponent a 4546 public or private corporation or a partnership or association or governmental 47 agency and describe with reasonable particularity the matters on which examination is requested. In that event, the organization so named shall 48 designate one or more officers, directors, or managing agents, or other persons 49 50 who consent to testify on its behalf and may set forth, for each person designated, the matters on which the person will testify. A subpoena shall advise a nonparty 5152 organization of its duty to make such a designation. The persons so designated 53 shall testify as to matters known or reasonably available to the organization. This Rule 57.03(b)(4) does not preclude taking a deposition by any 54 other procedure authorized in these rules. 55
  - (5) (A) Duration. Unless otherwise stipulated or ordered by the court, a deposition shall be limited to 1 day of 7 hours. The court may allow additional time consistent with Rule 56.01 if needed to fairly examine the deponent or if the deponent, another person, or any other circumstance impedes or delays the examination.
    - (B) Sanction. The court may impose an appropriate sanction,

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- 62 including the reasonable expenses and attorney's fees incurred by any 63 party, on a person who impedes, delays, or frustrates the fair 64 examination of the deponent.
- (c) Non-stenographic Recording Video Tape. Depositions may be 65 recorded by the use of video tape or similar methods. The recording of the 66 deposition by video tape shall be in addition to a usual recording and 67 transcription method unless the parties otherwise agree. 68
- (1) If the deposition is to be recorded by video tape, every notice or subpoena for the taking of the deposition shall state that it is to be video taped and shall state the name, address and employer of the recording technician. If a party upon whom notice for the taking of a deposition has been served desires 73 to have the testimony additionally recorded by other than stenographic means, 74that party shall serve notice on the opposing party and the witness that the proceedings are to be video taped. Such notice must be served not less than three 75days prior to the date designated in the original notice for the taking of the 76 depositions and shall state the name, address and employer of the recording technician.
  - (2) Where the deposition has been recorded only by video tape and if the witness and parties do not waive signature, a written transcription of the audio shall be prepared to be submitted to the witness for signature as provided in Rule 57.03(f).
  - (3) The witness being deposed shall be sworn as a witness on camera by an authorized person.
  - (4) More than one camera may be used, either in sequence or simultaneously.
  - (5) The attorney for the party requesting the video taping of the deposition shall take custody of and be responsible for the safeguarding of the video tape and shall, upon request, permit the viewing thereof by the opposing party and if requested, shall provide a copy of the video tape at the cost of the requesting party.
- 92 (6) Unless otherwise stipulated to by the parties, the expense of video 93 taping is to be borne by the party utilizing it and shall not be taxed as costs.
  - (d) Record of Examination; Oath; Objections. The officer before whom the deposition is to be taken shall put the witness on oath or affirmation and shall personally, or by someone acting under the officer's direction and in the officer's presence, record the testimony of the witness. The testimony shall be taken

98 stenographically or recorded by any other means ordered in accordance with Rule 99 57.03(c). If requested by one of the parties, the testimony shall be transcribed.

All objections made at the time of the examination to the qualifications of the officer taking the deposition, to the manner of taking it, to the evidence presented, to the conduct of any party, or any other objection to the proceedings shall be noted by the officer upon the deposition. Evidence objected to shall be taken subject to the objections. In lieu of participating in the oral examination, parties may serve written questions in a sealed envelope on the party taking the deposition, and that party shall transmit them to the officer before whom the deposition is to be taken, who shall propound them to the witness, and the questions and answers thereto shall be recorded.

- (e) Motion to Terminate or Limit Examination. At any time during the taking of the deposition, on motion of a party or of the deponent and upon a showing that the examination is being conducted in bad faith or in such manner as unreasonably to annoy, embarrass, or oppress the deponent or party, the court in which the action is pending or a court having general jurisdiction in the place where the deposition is being taken may order the officer conducting the examination to cease forthwith from taking the deposition, or may limit the scope and manner of the taking of the deposition as provided in Rule 56.01(c). If the order made terminates the examination, it shall be resumed thereafter only upon the order of the court in which the action is pending. Upon demand of the objecting party or deponent, the taking of the deposition shall be suspended for the time necessary to make a motion for an order. The provisions of Rule 61.01(g) apply to the award of expenses incurred in relation to the motion.
- (f) Submission to Witness; Changes; Signing. When the testimony is fully transcribed, the officer shall make the deposition available to the witness for examination, reading and signing, unless such examination, reading, and signing are waived by the witness or by the parties. Any changes in form or substance that the witness desires to make shall be entered upon an errata sheet provided to the witness with a statement of the reasons given for making such changes. The answers or responses as originally given, together with the changes made and reasons given therefor, shall be considered as a part of the deposition. The deposition shall then be signed by the witness before a notary public unless the witness is ill, cannot be found, is dead, or refuses to sign. If the deposition is not signed by the time of trial, it may be used as if signed, unless, on a motion to suppress, the court holds that the reasons given for the refusal to

134 sign requires rejection of the deposition in whole or in part.

- (g) Certification, Delivery, and Filing; Exhibits; Copies.
- (1) Certification and Delivery. The officer shall certify on the deposition that the witness was duly sworn by the officer and that the deposition is a true record of the testimony given by the witness. Upon payment of reasonable charges therefor, the officer shall deliver the deposition to the party who requested that the testimony be transcribed.
- 141 (2) Filing

- 142 (a) By the Officer. Upon delivery of a deposition, the officer shall file with 143 the court a certificate showing the caption of the case, the name of the deponent, 144 the date the deposition was taken, the name and address of the person having 145 custody of the original deposition, and whether the charges have been paid. The 146 officer shall not file a copy of the deposition with the court except upon court 147 order.
  - (b) By a Party. A party shall not file a deposition with the court except upon specific court order or contemporaneously with a motion placing the deposition or a part thereof in issue. The court may enact local court rules requiring a party who intends to use a deposition at a hearing or trial to file that deposition with the court on or prior to the date of the hearing or trial.
  - (c) Return of Deposition. At the conclusion of the hearing or trial the deposition that has been filed or delivered to the court shall be returned to the party that filed or delivered the deposition.
  - (d) Retention of Deposition. The original deposition shall be maintained until the case is finally disposed.
  - (3) Exhibits. Documents and things produced for inspection during the examination of the witness shall, upon the request of a party, be marked for identification and annexed to and returned with the deposition and may be inspected and copied by any party, except that (A) the person producing the materials may substitute copies to be marked for identification if the person affords to all parties fair opportunity to verify the copies by comparison with the originals and (B) if the person producing the materials requests their return, the officer shall mark them, give each party an opportunity to inspect and copy them, and return them to the person producing them, and the materials may then be used in the same manner as if annexed to and returned with the deposition. Any party may move for an order that the original be annexed to and returned with the deposition to the court pending final disposition of the civil action.

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- 170 (4) Copies. Upon request and payment of reasonable charges therefor, the 171 officer shall furnish a copy of the deposition to any party or to the deponent.
  - (h) Failure to Attend or to Serve Subpoena; Expenses.
- 173 (1) If the party giving the notice of the taking of a deposition fails to 174 attend and proceed therewith and another party attends in person or by attorney 175 pursuant to the notice, the court may order the party giving notice to pay to such other party the reasonable expenses incurred by that other party and that other 176 177 party's attorney in attending, including reasonable attorney's fees.
- 178 (2) If a witness fails to appear for a deposition and the party giving the notice of the taking of the deposition has not complied with these rules to compel the attendance of the witness, the court may order the party giving the notice to pay to any party attending in person or by attorney the reasonable expenses incurred by that other party and that other party's attorney in attending, including reasonable attorney's fees.

# 57.04. Depositions Upon Written Questions

- (a) Serving Questions; Notice.
- 3 (1) After commencement of the action, any party may take the testimony of any person, including a party, by deposition upon written questions, without leave of court, except as specified in subdivision (2) of this subsection. The attendance of witnesses may be compelled by the use of subpoena as provided in Rule 57.09. [The deposition of a person confined in prison may be taken only by leave of court on such terms as the court prescribes.]
  - (2) Leave of court, granted with or without notice, must be obtained only if:
    - (A) the parties have not stipulated to the deposition and:
  - (i) the deposition would result in more than 10 depositions being taken under this rule or Rule 57.03 by the plaintiffs, or by the defendants, or by the third-party defendants;
    - (ii) the deponent has already been deposed in the case; or
- 16 (iii) the plaintiff seeks to take a deposition prior to the expiration of 30 days after service of the summons and petition upon 17 any defendant, except that leave is not required if a defendant has 18 19 served a notice of taking deposition or otherwise sought discovery; or
- 20 (B) the deponent is confined in prison.
- 21(3) A party desiring to take a deposition upon written questions shall 22 serve them upon every other party with a notice stating: [(1)] (A) the name and

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23 address of the person who is to answer them, if known, and if the name is not known, a general description sufficient to identify the person or the particular 25 class or group to which the person belongs and [(2)] (B) the name or descriptive title and address of the officer before whom the deposition is to be taken. A 2627 deposition upon written questions may be taken of a public or private corporation 28or a partnership or association or governmental agency in accordance with the 29 provisions of Rule 57.03(b)(4).

- (4) Within thirty days after the notice and written questions are served, a party may serve cross questions upon all other parties. Within ten days after being served with cross questions, a party may serve redirect questions upon all other parties. Within ten days after being served with redirect questions, a party may serve recross questions upon all other parties. The court may for cause shown enlarge or shorten the time.
- 36 (b) Officer to Take Responses and Prepare Record. A copy of the notice 37 and copies of all questions served shall be delivered by the party taking the 38 deposition to the officer designated in the notice, who shall proceed promptly, in 39 the manner provided by Rule 57.03(d), (f), and (g), to take the testimony of the witness in response to the questions and to prepare, certify, and deliver the 40 deposition, attaching thereto the copy of the notice and the questions.
  - (c) Notice of Delivery. When the deposition is delivered, the party taking it promptly shall give notice thereof to all other parties.

### 59.01. Request for and Effect of Admissions

- 2 (a) Scope. After commencement of an action, a party may serve upon any other party [a] no more than 30 written [request] requests for the admission without leave of court, for purposes of the pending action only, of the truth of any matters within the scope of Rule 56.01(b) set forth in the request that relate to statements or opinions of fact or of the application of law to fact, including the genuineness of any documents described in the request. However, the limitation on the number of requests for admission specified by this 9 Rule 59.01 shall not apply to requests for admission regarding the genuineness of documents. 10
- A failure to timely respond to requests for admissions in compliance with 12 this Rule 59.01 shall result in each matter being admitted.

13 The request for admissions shall have included at the beginning of said 14 request the following language in all capital letters, boldface type, and a character size that is as large as the largest character size of any other material 15

- 16 in the request:
- "A FAILURE TO TIMELY RESPOND TO REQUESTS FOR ADMISSIONS
   IN COMPLIANCE WITH RULE 59.01 SHALL RESULT IN EACH MATTER
- 19 BEING ADMITTED BY YOU AND NOT SUBJECT TO FURTHER DISPUTE."
- 20 (b) Effect of Admission. Any matter admitted under this Rule 59.01 is 21 conclusively established unless the court on motion permits withdrawal or 22 amendment of the admission.

Subject to the provisions of Rule 62.01 governing amendment of a pre-trial order, the court may permit withdrawal or amendment when the presentation of the merits of the action will be subserved thereby and the party who obtained the admission fails to satisfy the court that withdrawal or amendment will prejudice the party in maintaining the action or defense on the merits.

Any admission made by a party under this Rule 59.01 is for the purpose of the pending action only and is not an admission by the party for any other purpose nor may it be used against the party in any other proceeding.

31 (c) Issuance.

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- 32 (1) Form. In consecutively numbered paragraphs, the request shall set 33 forth each matter for which an admission is requested. Copies of documents 34 about which admissions are requested shall be served with the request unless 35 copies have already been furnished. The title shall identify the party to whom 36 the request for admissions are directed and state the number of the set of 37 requests directed to that party.
- 38 (2) When Requests May be Served. Without leave of court, requests may 39 be served on:
  - (A) A plaintiff after commencement of the action,
- 41 (B) A defendant or respondent upon the expiration of 30 days after the 42 first event of the defendant entering an appearance or being served with process, 43 and
- 44 (C) Any other party with or after the party was served with process, 45 entered an appearance, or filed a pleading.
- (3) Service. Copies of the requests shall be served on all parties not in default. The party issuing the requests shall also provide each responding party an electronic copy in a commonly used medium, such as a diskette, CD-ROM or as an e-mail attachment, in a format that can be read by most commonly used word processing programs, such as Word for Windows or WordPerfect 5.x or higher. In addition to the information normally in a certificate of service, the

- 52 certificate of service shall also state the:
- 53 (A) Name of each party who is to respond to the requests;
- (B) Number of the set of requests,
- 55 (C) Format of the electronic copy and the medium used to transmit the 56 electronic copy to the responding party.
- At the time of service, a certificate of service, but not the requests, shall be filed with the court as provided in Rule 59.01(d).
- (d) Response. The requests shall be answered by each party to whom theyare directed.
- 61 (1) When Response is Due. Responses shall be served within 30 days 62 after the service of the requests for admissions. A defendant or respondent, 63 however, shall not be required to respond to requests for admissions before the 64 expiration of 60 days after the earlier of the defendant:
  - (A) Entering an appearance, or
- 66 (B) Being served with process.

- The court may allow a shorter or longer time.
- 68 (2) Form. The title of the response shall identify the responding party 69 and the number of the set of the requests for admissions. The response shall 70 quote each request, including its original paragraph number, and immediately 71 thereunder specifically:
- 72 (A) Admit the matter; or
- 73 (B) Deny the matter; or
- 74 (C) Object to the matter and state each reason for the objection; or
- 75 (D) Set forth in detail the reasons why the responding party cannot ruthfully admit or deny the matter.
- A denial shall fairly meet the substance of the requested admission.
- When good faith requires that a party qualify an answer or deny only a part of the matter of which an admission is requested, the party shall specify so much of it as true and qualify or deny the remainder.
- A responding party may give lack of information or knowledge as a reason 82 for failure to admit or deny if such party states that the party has made 83 reasonable inquiry and the information known or readily obtainable by the party 84 is insufficient to enable the party to admit or deny.
- A party who considers that a matter of which an admission has been requested presents a genuine issue for trial may not, on that ground alone, object to the request; such party may deny the matter, subject to the provisions of Rule

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88 61.01(c), or set forth reasons why the party cannot admit or deny it.

- 89 (3) Objections and Privileges. If an objection is asserted, then each reason for the objection shall be stated. If a failure to admit or deny a request is based 90 on a privilege or the work product doctrine, then without revealing the protected 92 information, the objecting party shall state information that will permit others to assess the applicability of the privilege or work product doctrine. 93
- 94 (4) Signing. The response shall be signed by the party or the party's 95 attorney.
  - (5) Service. The party to whom the requests were directed shall serve a signed original of the response and objections, if any, on the party that issued the requests and a copy upon all parties not in default. The certificate of service shall state the name of the party who issued the requests and the number of the set of requests.

At the time of service, a certificate of service, but not the response, shall be filed with the court as provided in Rule 59.01(d).

- (e) Filing Request and Responses. The request and response thereto shall not be filed with the court except upon court order or contemporaneously with a motion placing the request in issue. However, both when the request and the response are served the party serving them shall file with the court a certificate of service. Each party filing a certificate shall maintain a copy of the document that is the subject of the certificate until the case is finally disposed.
- (f) Enforcement. The party who has requested the admissions may move to have determined the sufficiency of the answers or objections. Unless the court determines that an objection is proper, it shall order that an answer be served. If the court determines that an answer does not comply with the requirements of this Rule 59.01, it may order either that:
  - (1) The matter is admitted, or
- 115 (2) An amended answer be served.

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