

### Fiscal Estimate - 2021 Session

- Original       Updated       Corrected       Supplemental

<b>LRB Number 21-2011/1</b>		<b>Introduction Number AB-0255</b>	
<b>Description</b> the regulation and licensure of genetic counselors, creating a genetic counselors affiliated credentialing board, providing an exemption from emergency rule procedures, granting rule-making authority, and providing a penalty			
<b>Fiscal Effect</b>			
<b>State:</b>			
<input type="checkbox"/> No State Fiscal Effect		<input type="checkbox"/> Increase Existing Revenues	
<input type="checkbox"/> Indeterminate		<input type="checkbox"/> Increase Existing Revenues	
<input type="checkbox"/> Increase Existing Appropriations		<input checked="" type="checkbox"/> Increase Costs - May be possible to absorb within agency's budget	
<input type="checkbox"/> Decrease Existing Appropriations		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<input type="checkbox"/> Create New Appropriations		<input type="checkbox"/> Decrease Costs	
<b>Local:</b>			
<input type="checkbox"/> No Local Government Costs		<b>5. Types of Local Government Units Affected</b>	
<input type="checkbox"/> Indeterminate		<input type="checkbox"/> Towns <input type="checkbox"/> Village <input type="checkbox"/> Cities	
1. <input type="checkbox"/> Increase Costs		<input type="checkbox"/> Counties <input type="checkbox"/> Others      0	
<input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory		<input type="checkbox"/> School Districts <input type="checkbox"/> WTCS Districts	
2. <input type="checkbox"/> Decrease Costs			
<input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory			
3. <input type="checkbox"/> Increase Revenue			
<input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory			
4. <input type="checkbox"/> Decrease Revenue			
<input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory			
<b>Fund Sources Affected</b>			
<input type="checkbox"/> GPR <input type="checkbox"/> FED <input checked="" type="checkbox"/> PRO <input type="checkbox"/> PRS <input type="checkbox"/> SEG <input type="checkbox"/> SEGS 20.165(1)(hg)			
<b>Affected Ch. 20 Appropriations</b>			
<b>Agency/Prepared By</b>		<b>Authorized Signature</b>	
DSPS/ Brian Bell (608) 267-1811		Daniel Hereth (608) 267-2435	
		<b>Date</b>	
		4/14/2021	

**Fiscal Estimate Narratives**

**DSPS 4/14/2021**

LRB Number	<b>21-2011/1</b>	Introduction Number	<b>AB-0255</b>	Estimate Type	<b>Original</b>
<b>Description</b> the regulation and licensure of genetic counselors, creating a genetic counselors affiliated credentialing board, providing an exemption from emergency rule procedures, granting rule-making authority, and providing a penalty					

**Assumptions Used in Arriving at Fiscal Estimate**

One-time costs estimated at \$35,379.45, which likely could be absorbed within the agency's operating budget. Please see the attachment for additional details.

**Long-Range Fiscal Implications**

Ongoing costs estimated at \$8,038.82, which likely could be absorbed within the agency's operating budget. Please see the attachment for additional details.

# DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES

## Fiscal Estimate

Legislative Bill or Administrative Rule AB 255, related to: the regulation and licensure of genetic counselors affiliated credentialing board, providing an exemption from emergency rule procedures, granting rule-making authority, and providing a penalty

Sum of Total Amount Row Labels	Column Labels No Impact	Annual (Ongoing)	One-Time	Grand Total
Management Services	\$		\$ 19,890.00	\$ 19,890.00
Policy Development		\$ 6,535.17	\$ 9,037.20	\$ 15,572.37
Legal Services & Compliance		\$ 1,503.65	\$ 483.78	\$ 1,987.43
Professional Credential Processing			\$ 5,968.48	\$ 5,968.48
Industry Services	\$			\$ -
<b>Grand Total</b>	\$	\$ 8,038.82	\$ 35,379.45	\$ 43,418.27

Brief Description of Staff efforts or supplies & services needed	Division	One-Time or Annual Cost or No Impact	Amount (Supplies & Services)	Classification	FTE or LFE (Staff)	Hours (Staff)	Salary Rate	Fringe Rate	Total Amount
Intake complaints related to genetic counselors	Management Services	No Impact					#N/A		\$ -
Investigate complaints related to genetic counselors	Legal Services & Compliance	Annual (Ongoing)		RECORDS/FORMS MANAGEMENT SPEC	FTE	5.00	\$ 30.82	0.1575	\$ 178.37
Provide legal support for complaints related to genetic counselors	Legal Services & Compliance	Annual (Ongoing)		CONSUMER PROTECTION INVESTR	FTE	10.00	\$ 32.05	0.1575	\$ 370.98
Perform legal work related to complaints related to genetic counselors	Legal Services & Compliance	Annual (Ongoing)		PARALEGAL		5.00	\$ 30.82	0.1575	\$ 178.37
Train intake staff on new provisions related to genetic counselors, create screening panel	Legal Services & Compliance	Annual (Ongoing)		ATTORNEY		15.00	\$ 44.69	0.1575	\$ 775.93
Train case associates on new provisions related to genetic counselors	Legal Services & Compliance	One-Time		RECORDS MANAGEMENT PROGRAM SUPV		4.00	\$ 40.15	0.1575	\$ 185.89
Update case management systems to include genetic counselors	Legal Services & Compliance	One-Time		ATTORNEY SUPERVISOR		3.00	\$ 44.69	0.1575	\$ 155.19
	Legal Services & Compliance	One-Time		PROGRAM AND POLICY ANALYST		4.00	\$ 30.82	0.1575	\$ 142.70

Brief Description of Staff efforts or supplies & services needed	Division	One-time or Annual Cost or No Impact	Amount (Supplies & Services)	Classification	FTE or LFE (Staff)	Hours	Salary	Fringe Rate	Total Amount
Work with DET to update online renewal process in ICE; Update Duplicate Renewal Notices; Train staff on new credential requirements and other changes; Update Standard Operating Procedures.	Professional Credential Processing	One-Time		RECORDS MANAGEMENT PROGRAM SUPV	FTE	80.00	\$ 40.15	0.1575	\$ 3,717.89
Assist with creating FAQ for Call Center use; Assist DET with testing of all forms & documents prior to going live; Assist with training LPPAs and OoAs on new requirements.	Professional Credential Processing	One-Time		PROGRAM AND POLICY ANALYST	FTE	35.00	\$ 30.82	0.1575	\$ 1,248.60
Train on new requirements and updated forms; Assist with updating checklist items and SOPs; System Testing.	Professional Credential Processing	One-Time		LICENSE/PERMIT PROG ASSOCIATE	FTE	20.00	\$ 25.56	0.1575	\$ 591.71
Train on changes and new requirements; Update cheat sheets and FAQs.	Professional Credential Processing	One-Time		OFFICE OPERATIONS ASSOCIATE	FTE	15.00	\$ 23.63	0.1575	\$ 410.28
IT - set up new profession	Management Services	One-Time		IS TECHNICAL SERVICES SPECIALIST	FTE	8	\$85.00		\$680.00
IT - assist with New board setup	Management Services	One-Time		IS TECHNICAL SERVICES SPECIALIST	FTE	2	\$85.00		\$170.00
IT - create a process to load Nat. Exams into ICE	Management Services	One-Time		IS TECHNICAL SERVICES SPECIALIST	FTE	80	\$85.00		\$6,800.00
IT - Add profession to OLAS - other MED profession are all ready in OLAS	Management Services	One-Time		IS TECHNICAL SERVICES SPECIALIST	FTE	120	\$85.00		\$10,200.00
IT - Special Permit changes for temporary consulting license	Management Services	One-Time		IS TECHNICAL SERVICES SPECIALIST	FTE	24	\$85.00		\$2,040.00
Time to promulgate rules.	Policy Development	One-Time		ADMINISTRATIVE RULES COORD	FTE	180.00	\$ 40.15	0.1575	\$ 8,365.25
Administrative Rule Coordinator time per year to staff the established board. Agenda preparing processing and meeting staffing at 14 hours per meeting	Policy Development	Annual (Ongoing)		ADMINISTRATIVE RULES COORD	FTE	60.00	\$ 40.15	0.1575	\$ 2,788.42
Ongoing maintenance - appointment letters, emails, tracking, onboarding @30 minutes per member	Policy Development	Annual (Ongoing)		OPERATIONS PROGRAM ASSOCIATE	FTE	56.50	\$ 25.56	0.1575	\$ 1,671.59
	Policy Development	Annual (Ongoing)		OPERATIONS PROGRAM ASSOCIATE	FTE	0.50	\$ 25.56	0.1575	\$ 14.79

Brief Description of Staff Efforts or Supplies & Services needed	Division	One-Time or Annual Cost or No Impact	Amount (Supplies & Services)	Classification	FTE or LTE (Staff)	Hours (Staff)	Salary	Exings Rate	Total Amount
Appointment Letters, emails, tracking, onboarding @30 minutes per member	Policy Development	One-Time		OPERATIONS PROGRAM ASSOCIATE	FTE	3.50	\$ 25.56	0.1575	\$ 103.55
Creation of ACB in ICE @ 60 minutes total and addition of ACB membership in ICE @30 minutes per member.	Policy Development	One-Time		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	4.50	\$ 34.46	0.1575	\$ 179.49
Ongoing maintenance of membership in ICE at 15 minutes per member (9 members)	Policy Development	Annual (Ongoing)		OPERATIONS PROGRAM ASSOCIATE	FTE	2.25	\$ 25.56	0.1575	\$ 66.57
Addition of New ACB & Membership in Website (120 Minutes)	Policy Development	One-Time		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	2.00	\$ 34.46	0.1575	\$ 79.77
Ongoing Maintenance of Membership in Website (15 Minutes Per Member) Reimbursement (Travel Voucher) * and Per Diem for 9 members	Policy Development	Annual (Ongoing)		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	1.75	\$ 34.46	0.1575	\$ 69.80
Reimbursement is \$76.50/member and Per Diem \$25.00 for 4 meetings based 180 hours									
Per Diem \$25.00	Policy Development	Annual (Ongoing)	\$ 1,924.00				#N/A		\$ 1,924.00
ACB Permissions for 7 members (30 mins per member)	Policy Development	One-Time		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	3.50	\$ 34.46	0.1575	\$ 139.61
Creation/Modification of SharePoint Pages and Libraries (150 minutes total)	Policy Development	One-Time		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	2.50	\$ 34.46	0.1575	\$ 99.72
Ongoing Maintenance of Membership in SharePoint (15 Minutes Per Member)	Policy Development Industry Services	One-Time No Impact		PROGRAM ASSISTANT SUPERVISOR-ADV	FTE	1.75	\$ 34.46	0.1575	\$ 69.80

Division	Notes
Management Services	Exams Affiliated Credentialing Board will be attached to Medical Examining Board, DMS plans to initially set the fees for genetic counselors to match the fees for other medical exam
Policy Development	
Legal Services and Compliance	
Professional Credential Processing	
Industry Services	