

ENROLLED ACT NO. 38, HOUSE OF REPRESENTATIVES

SIXTY-FIRST LEGISLATURE OF THE STATE OF WYOMING  
2011 GENERAL SESSION

AN ACT relating to state archives; providing an appropriation for study of best practices methodology for document retention and storage; and providing for an effective date.

*Be It Enacted by the Legislature of the State of Wyoming:*

**Section 1.** There is appropriated two hundred thousand dollars (\$200,000.00) from the general fund to the department of state parks and cultural resources. This appropriation shall be for the period beginning with the effective date of this act and ending June 30, 2012. This appropriation shall only be expended for the purpose of developing and conducting a study of the best practices methodology for document retention and storage. Notwithstanding any other provision of law, this appropriation shall not be transferred or expended for any other purpose and any unexpended, unobligated funds remaining from this appropriation shall revert as provided by law on June 30, 2012. This appropriation shall not be included in the department of state parks and cultural resources' 2013-2014 standard biennial budget request.

**Section 2.** The department of state parks and cultural resources shall coordinate with the state chief information officer to jointly develop the uniform standard of electronic record keeping for all state records. A phased approach for implementing the state's electronic records management system will be planned, documented and approved by the chief information officer prior to the expenditure of funds. All state agencies shall participate under this section. Agencies shall participate through existing committees or the department and chief information officer can jointly establish a separate committee for the purposes of electronic record management system coordination. The

ORIGINAL HOUSE  
BILL NO. 0037

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chief information officer shall review and update promulgated rules 6560 through 6565 on electronic records to support the implementation of the state's electronic records management system as needed.

**Section 3.** This act is effective July 1, 2011.

(END)

\_\_\_\_\_  
Speaker of the House

\_\_\_\_\_  
President of the Senate

\_\_\_\_\_  
Governor

TIME APPROVED: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

I hereby certify that this act originated in the House.

\_\_\_\_\_  
Chief Clerk