

SENATE FILE NO. SF0038

Data management policies.

Sponsored by: Joint Corporations, Elections & Political
Subdivisions Interim Committee

A BILL

for

1 AN ACT relating to administration of government; requiring
2 agencies to adopt policies for data collection, access,
3 security and use as specified; directing the state chief
4 information officer to develop guidelines for local
5 governments for data collection, access, security and use;
6 providing a definition; requiring a report; and providing
7 for an effective date.

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9 *Be It Enacted by the Legislature of the State of Wyoming:*

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11 **Section 1.** W.S. 9-21-101 is created to read:

12

13

CHAPTER 21

14

DATA POLICIES

15

1 **9-21-101. Data policies.**

2

3 (a) Every agency shall adopt, enforce and maintain a
4 policy regarding the collection, access, security and use
5 of data. The policy shall, at a minimum, comply with
6 applicable federal and state law, adhere to standards set
7 by the state chief information officer and include the
8 following:

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10 (i) An inventory and description of all data
11 required of, collected or stored by an agency;

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13 (ii) Authorization and authentication mechanisms
14 for accessing the data;

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16 (iii) Administrative, physical and logical
17 security safeguards, including employee training and data
18 encryption;

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20 (iv) Privacy and security compliance standards;

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1 (v) Processes for identification of and response
2 to data security incidents, including breach notification
3 and mitigation procedures;

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5 (vi) In accordance with existing law, processes
6 for the destruction and communication of data.

7

8 (b) As used in this section, "agency" means any
9 office, department, board, commission, council,
10 institution, separate operating agency or any other
11 operating unit of the executive branch of state government.
12 "Agency" shall not include the state legislature,
13 judiciary, University of Wyoming or any community college
14 in the state.

15

16 **Section 2.** The state chief information officer, in
17 consultation with counties, cities, towns and other
18 political subdivisions of the state, shall develop
19 guidelines for the collection, access, security and use of
20 data by counties, cities, towns and other political
21 subdivisions of the state. In developing the guidelines,
22 the state chief information officer shall consider the
23 mechanisms, safeguards, processes and standards specified

1 in section 1 of this act and shall analyze the impact to
2 the county, city, town or other political subdivision in
3 adopting and enforcing such guidelines. The state chief
4 information officer shall report his recommended guidelines
5 to the task force on digital information privacy no later
6 than September 1, 2016.

7

8 **Section 3.** This act is effective July 1, 2016.

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(END)